

TARRYTOWN MUSIC HALL

Tarrytown Music Hall Job Description (April 2024)

Job Title: Technical Director
Reports To: Production Manager
Classification: Exempt; Full-time

About The Music Hall (www.tarrytownmusichall.org)

The mission of non-profit Tarrytown Music Hall is three-fold: to present diverse and relevant programming in music, theater, dance, and film for the enrichment of the tri-state community (**Arts & Culture**); to promote arts education through classes, partnerships, performing opportunities, and residencies (**Education**); and to preserve and restore the historic Music Hall (**Historic Preservation**) so that it may continue to be a vibrant performing arts center and catalyst for sustainable economic development in our area (**Community**).

The Music Hall (TMH) is an iconic historic building and a nationally recognized venue, offering the best in music, theater, dance, film and education, and attracting 100,000 people from all over the tri-state area annually. As a cultural destination and economic engine for the region, TMH pumps over \$6.8 million every year into the local economy through visitor-related spending, according to the Arts and Economic Calculator.

Built by chocolate manufacturer William Wallace in 1885, TMH was designed by distinguished architects DeLemos & Cordes and is listed on the National Register for Historic Places. It is the oldest theater in Westchester, the 5th oldest in New York State (older than Carnegie Hall!) and one of the oldest in the nation. Only 6 percent of existing American theaters were built before 1900 and TMH is one of them.

The building has one of the finest examples of Queen Anne decorative brickwork and was the first theater in Westchester to operate by solar power. It was also the first establishment in our district to be added to the NYS Historic Business Preservation Registry by Majority Leader Andrea Stewart-Cousins in 2022.

Known for its excellent acoustics, the Music Hall has welcomed notable performers to its stage: Joshua Bell, Tony Bennett, Jon Bon Jovi, Chris Botti, Dave Brubeck, David Byrne, Tommy Emmanuel, Melissa Etheridge, Buddy Guy, Emmy Lou Harris, Levon Helm, Jason Isbell, Norah Jones, Sharon Jones, BB King, Kris Kristofferson, Gordon Lightfoot, Lyle Lovett, Nick Lowe, Loretta Lynn, Wynton Marsalis, Natalie Merchant, Keb' Mo', Randy Newman, Sinéad O'Connor, Mandy Patinkin, Bonnie Raitt, Chita Rivera, Pete Seeger, Mavis Staples, Jeff Tweedy, Gwen Verdon, Rufus Wainwright, Dionne Warwick, The Indigo Girls, and The Mavericks to name very few. A popular venue for comedy, comedians have included Lewis Black, Hannah Berner, Vic DiBitetto, Kevin James, Trey Kennedy, Richard Lewis, Howie Mandel, Trevor Noah, John Oliver, Paula Poundstone, Brian Regan, Joan Rivers, Amy Schumer, Lily Tomlin and many more.

Full story: <https://tarrytownmusichall.org/our-story>

Events: <https://tickets.tarrytownmusichall.org> & <https://tarrytownmusichall.org/the-academy>

General Description:

The technical director, proficient in the operations of lighting and sound, is responsible for fulfilling, executing and overseeing technical production requirements for The Music Hall's rehearsals, performances and events.

Duties & Responsibilities:

- Fulfilling, executing and overseeing technical production requirements for The Music Hall's rehearsals, performances and events, including educational programs.
- Preparing and providing presenters and staff with estimates for facility equipment rental and labor/event services.
- Supervising contracted personnel, production crews and technical vendors.
- Training stagehands in the proper use and handling of house and rented equipment and organizing and leading stage equipment training and safety programs.
- Overseeing the proper care and maintenance of lighting, audio, rigging, staging, projection and production equipment and technical, backstage and dressing room area
- Maintaining accurate inventories of stage equipment and stage production supplies and making recommendations for major expenditures.
- Assisting with load ins and outs, building events, sets, etc. Must be able to lift at least 50 lbs.
- Performing other related duties as assigned.

Education and Experience:

- Must be proficient in the execution of lighting and sound.
- Must have a Bachelor's degree in production technology or similar experience in the theater field.
- Must be proficient in the operation of sound and lighting systems.
- Must have computer and organizational skills, and be independently responsible, an excellent communicator, a team player and capable of handling multiple tasks and timelines.
- Must have experience working in a performing arts facility or auditorium, for or with touring productions or with professional concerts or Broadway productions.

Hours:

Full time position and schedule that follows the needs of productions. Working from home when presence is not required is absolutely fine.

Compensation:

\$70,000. The Music Hall offers full health insurance and other benefits.